

SUPERSHUTTLE NEW YORK

Shared-Ride Van Service

Reservations are to be booked online.

Your group code is **GNLFV**.

To book your reservation:

Go to www.supershuttle.com. Print two copies for your round trip reservation.

- On the Welcome page, enter "**GNLFV**" in the Group/Discount code box.
- On the Itinerary tab, add your itinerary.
- On the Address tab, enter "the address "
- On the Service tab, select "Shared Ride Van Service"
- On the Pick-Up Times tab, select the first time offered for fastest service
- On the Payment tab, select Credit Card under payment type; enter desired gratuity.
- On the Review tab, check your entries for correctness
- On the Confirmation tab, please print **TWO** copies, if you will be using SuperShuttle for a roundtrip transfer.

Upon **ARRIVAL into LaGuardia, JFK or Newark Airport:**

1. Claim your luggage.
2. Follow signs to the Ground Transportation Information desk in baggage claim, (lower level).
3. Guests should locate the courtesy phone next to Ground Transportation Desk. Press the appropriate button marked "SuperShuttle" to be connected with dispatch. Identify yourself and give your confirmation number.

RETURNING* to LaGuardia, JFK or Newark Airport:

Pick-up time and instructions will be provided in the confirmation letter sent after your booking is completed.

If you did not make a roundtrip reservation, follow the instructions above to book your reservation. **You are strongly encouraged to make your reservation at least 24 hours in advance.*